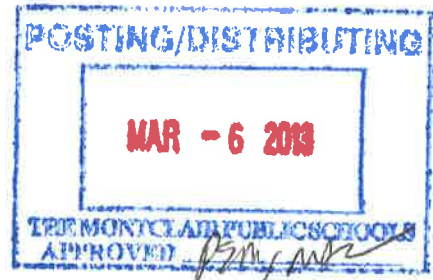


**MONTCLAIR NEIGHBORHOOD DEVELOPMENT CORPORATION**  
**228 BLOOMFIELD AVENUE**  
**MONTCLAIR, NEW JERSEY 07042**  
**PHONE (973) 744-9094**      **FAX (973) 744-0124**  
**EMAIL: ALBERTPELHAM@AOL.COM**  
**WEBSITE: WWW.MONTCLAIRMNDC.ORG**

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March 1, 2013



Dear Parents,

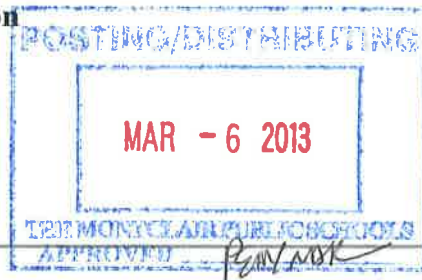
The Montclair Neighborhood Development Corporation is a non-profit social service agency that provides various programs in the community. One of the programs is called "Project Life". This is a 10 week entrepreneurial program that prepares 14 – 19 year olds for the workforce. Applicants must be enrolled in a school's Free Lunch Program or reside in MNDC's catchment area (Montclair, Verona, Bellville, Bloomfield). Adult participants must meet HUD eligibility guidelines. Students will be enrolled in academic enrichment classes, business education, financial literacy, resume writing, contract negotiations, marketable skills and business writing. By the end of the Summer Program, participants will have strengthened life management skills, in areas of time management, organization, and teamwork grooming and presentation skills.

Local businesses will be contacted to elicit paid work experiences. Students will also be required to perform pre determined community services

To schedule an interview, contact MNDC at 973-744-9094.

*"Disclaimer: the advertised event is not a school sponsored function or an endorsement by the school district."*

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Montclair, New Jersey 07042  
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Website: www.montclairmndc.org



### Project Life Fact Sheet

Montclair Neighborhood Development Corporation (MNDC) is a non-profit social service agency that provides various programs within the community. MNDC's mission statement is to empower and support disadvantaged individuals, youth, and families alike to achieve an improved quality of life through training, education, and advocacy.

- Project Life is a 10-week workforce readiness program that prepares 14-19 year olds for the workforce.
- Program participants will be enrolled in academic enrichment classes at MNDC, e.g. business education, entrepreneurial skills, financial literacy, resume writing, and business plans.
- By the end of the summer program, participants will have strengthened life management skills in the areas of time management, organization, teamwork, grooming, and presentation skills.
- Participants must be enrolled in their public school system's free lunch program, must be HUD eligible or reside in the MNDC catchment areas (Montclair, Verona, Belleville, and Bloomfield).

The **requirements** for Project Life are as follows:

1. 15 hours per week of entrepreneurship training (Culinary Arts Program)
2. 6 hours per week of academic classes
3. Perform pre-determined community service
4. Must attend Friday evening classes for 10 weeks
5. Participants 14-15 years of age who are unable to obtain working papers will be provided a business opportunity to address the paid work experience.

We are currently seeking local businesses in the community to partake in our summer internship project.

#### Expectations of business:

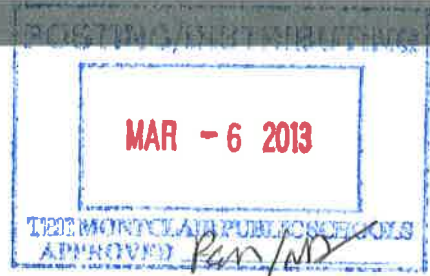
1. Provide site supervision to participant(s)
2. Complete performance evaluations
3. Provide a salary to participants of at least minimum wage
4. To determine the duration of the internship

If your business is interested, we would like to set up a meeting to further discuss summer internship opportunities at your agency. Please contact us at 973-744-9094

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# Project Life

*Educating and Empowering our Youths*



## Montclair Neighborhood Development Corporation

Project Life is a 10-week workforce readiness program that provides local teens with paid work experience, academic enrichment, and values/life skills training during the summer months.



Looking for participants ages 14 to 19 years of age who are students in the Montclair Public School system or reside in the MNDC catchment areas (Verona, Belleville, and Bloomfield). Students must be enrolled in their school's free lunch program or HUD eligible. Applicants must be interested in preparing themselves for the world of work.

First come, First serve!!!

For more information, please contact the MNDC office.

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*People helping people...*

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